



# Infection Prevention and Control Policy

*A named lead, standard precautions for everyone, and the audits that prove it*

|                                                        |  |
|--------------------------------------------------------|--|
| Facility                                               |  |
| Policy owner (role) · approved by · date · review date |  |

## Governance

A named IPC lead with protected time; an IPC committee meeting at least quarterly with senior management; an annual IPC plan and budget; the IPC core-components self-assessment (Toolkit 7) completed yearly.

## Standard precautions

Hand hygiene (Five Moments), gloves, facial and body protection, sharps safety, respiratory hygiene, environmental cleaning, linen and waste management — for every patient, every time (Toolkit 7 poster).

## Transmission-based precautions

Contact, droplet and airborne precautions applied according to the diagnosis; isolation rooms or cohorting; signage on the door; PPE at the entrance.

## Sterilisation and reprocessing

Single-use items are never reused. Reusable devices are cleaned, disinfected or sterilised according to written procedures, with monitoring records.

## Surveillance and outbreaks

At least one healthcare-associated infection under surveillance with case definitions; outbreak response per the first-24-hours card (Toolkit 7); notification to public health as required.

## Staff health

Hepatitis B vaccination offered to all clinical staff; sharps-injury protocol and post-exposure prophylaxis available (Toolkit 10); staff with transmissible illness excluded from clinical work.

## Audit

Hand-hygiene compliance by direct observation at least quarterly; PPE, cleaning, sterilisation and waste audits; results fed back to wards within a month and reported to the board.

| Approved by (name, role) | Signature | Date |
|--------------------------|-----------|------|
|                          |           |      |

Template from the ASF Policy Starter Pack. Adapt to national law; keep the ASF block; note what you changed.

**ASF standards:** Standard 3 — infection prevention and control; Universal Floor — hand hygiene