



TOOLKIT 2 · HAND HYGIENE · TOOL 5 OF 5

Hand Hygiene — Monthly Report Template

One page to the medical board: compliance by ward and profession, hand-rub consumption, infrastructure gaps, actions

Facility	
Month	
Prepared by	

1 · COMPLIANCE BY WARD (DIRECT OBSERVATION)

Ward	Opportunities	Actions	Compliance %	Last month %	Trend

2 · COMPLIANCE BY PROFESSION

Profession	Opportunities	Compliance %
Doctors		
Nurses		
Auxiliaries and cleaners		
Students		

3 · HAND-RUB CONSUMPTION

Litres issued	Patient-days	ml per patient-day	Target ≥ 20

4 · INFRASTRUCTURE GAPS FOUND (FROM THE WARD SURVEY)

Gaps and who is fixing them	
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5 · THREE ACTIONS FOR NEXT MONTH

Action	Owner	Due

ASF standards: Universal Floor — hand hygiene; Governance chapter — measurement, reporting, improvement