Organisation name Site or unit		FORM Follow-up booking before discharge	
Document ID	AFT-FRM-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · AFT-FRM-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 42.2

1. Purpose

Records that a review is booked before discharge, with its date, place and responsible clinician, and that the patient knows them.

2. How to complete

- Set the date, place and clinician before the patient leaves.
- Give the patient the details in writing.
- Record the patient's confirmation.

3. Checks

Check	Entry
Review date, place and clinician	Yes
Details given in writing	Yes
Patient confirmation	Yes
Attended or missed	Yes

4. Evidence

Reference	Note
E-009	Based on the WHO Global Patient Safety Action Plan 2021–2030 for transitions of care, the WHO Emergency Care Systems framework for urgent help, and the ASF Hospital standard for discharge and aftercare.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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