Organisation name Site or unit		REGISTER Donation traceability register	
Document ID	BLD-REG-002	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · BLD-REG-002 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 5.3

1. Purpose

Links each donation to its products, its issue and its recipient, so that it can be traced both ways.

2. How to complete

- Record each step when it happens.
- Run a trace test each quarter.
- Keep the record under the retention rule.

3. Record fields

Donation number	Product number	Date issued	Issued to (patient ID or ward)	Transfusion recorded (yes or no)	Recall status

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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