Organisation name: _____

Site or unit: _____

Date of issue: ____ / ____ / _____ **Review date:** ____ / ____ / _____ **Version:** _____

Completed by: _____ **Signature:** _____

FREE RESOURCE · PATIENT-SAFETY TOOLS · TOOLKIT 33 · CLINICAL ASSESSMENT & CARE PLANNING

Care Plan Template — Goals, Interventions, Review

One patient, one plan, one owner — the document that turns an assessment into action and a ward round into accountability

Free A4 · ASF-TOOL-CAP-03 · evidence for H-04 criterion 4.9

← ALL TOOLS

What it is

A structured nursing and clinical care plan template. One row per identified patient problem: the problem, the goal (measurable, time-bound), the interventions, the responsible person, and the review date. A care plan that says "improve nutrition" is not a care plan — it has no goal, no timeline, and no owner. This template forces specificity: "Patient will achieve unaided oral intake of 1200 kcal/day by Day 5 — dietitian review on Day 3."

ASF criterion

Evidence for: **Hospital Standard 4, criterion 4.9** (Non-Negotiable) — There's an Actual Care Plan.

CARE PLAN · ASF-TOOL-CAP-03 · Patient:			ID:	Date started:	
Problem identified	**Goal (specific & time-bound)**	**Interventions**	**Responsible person**	**Review date**	**Outcome / Status**

Care plan completed by (name & role):	
Signature & date:	
Patient / family informed of plan:	☐ Yes ☐ No — reason:

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Related standard

- **Standard 1: Assessment, Care Planning and Safety**