Organisation name Site or unit		FORM Specialist referral letter and reply record	
Document ID	DEN-FRM-009	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · DEN-FRM-009 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 31.24

1. Purpose

Records each referral to another specialist, its reason, urgency, receipt and the reply.

2. How to complete

- Write the reason and urgency in the referral letter.
- Record the date sent and the receipt.
- Record the reply and the action taken.

3. Checks

Check	Entry
Patient, date sent and urgency	Yes
Reason for referral	Yes
Receipt confirmed (date)	Yes
Reply and action taken	Yes

4. Evidence

Reference	Note
E-009	Based on the CDC guidelines for infection control in dental health-care settings (Kohn et al., 2003), ISO 17665 for moist-heat sterilisation, the Minamata Convention on Mercury (2013), IAEA Specific Safety Guide SSG-46 (2018), Council Directive 2013/59/Euratom, and the ADA guidelines on sedation (2016).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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