Pre-session machine check

Form | DIA-FRM-005

Document type	Form
Title	Pre-session machine check
Document ID	{{facility.code}}-DIA-FRM-005
Version and status	1.0 | Issued for use. Pending ASF Expert Committee ratification
Prepared by	{{roles.quality_lead.name}}, Quality lead
Reviewed by	{{roles.clinical_director.name}}, Clinical director Date: _____
Approver and signature	{{roles.clinical_director.name}}, Clinical director Signature: _____ Date: _____
Effective date	{{document.effective_date}}
Next review	{{document.review_date}} (12 months, or sooner after any incident or change)
Replaces	None (new document)
Standards and criteria supported	Standard 26 (Dialysis and Renal Replacement), criterion 26.7
Evidence basis	E-006, E-009
Status of this document	Recommended best-practice model. A hospital may adopt, adapt or replace it with an equivalent that meets the same criteria.

Use this form when

Records the check of each dialysis machine before use, against the written checklist, and any fault found.

1. How to complete

- Check the machine against the checklist before each session.
- Record any fault found.
- Withdraw the machine until repaired, and record it.

2. Items to check

#	Item	Standard or evidence	Yes	No	N/A	Action if No
1	Machine ID and session date	Yes	[ ]	[ ]	[ ]	Action and who to tell
2	Checklist completed (yes or no)	Yes	[ ]	[ ]	[ ]	Action and who to tell
3	Fault found (yes or no) and details	Yes	[ ]	[ ]	[ ]	Action and who to tell
4	Machine withdrawn until repaired (date)	Yes	[ ]	[ ]	[ ]	Action and who to tell
5	Checked by	Yes	[ ]	[ ]	[ ]	Action and who to tell

Completed by (name and role): _____ Date/time: _____ Signature: _____

3. Evidence

ID	Source and status
E-009	Based on ISO 23500:2019 (fluids for haemodialysis) and the KDIGO Clinical Practice Guideline for

ID	Source and status
	Hemodialysis Adequacy (2015 update).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

EC = ASF Expert Committee consensus.

4. Change history

Version	Date	What changed	Approver and signature
1.0	{{document.effective_date}}	First version	Pending Expert Committee approval