Organisation name Site or unit		FORM Cleanliness Audit Record	
Document ID	ENV-FRM-002	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · ENV-FRM-002 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2B.5

1. Purpose

Records the monthly cleanliness audit of shared areas, using a test and a visual check.

2. How to complete

- Choose at least 10 surfaces per area at random.
- Test each surface by the audit method and record the reading.
- Record pass or fail against the threshold set.
- Sign and date.

3. Checks

Check	Entry
At least 10 surfaces tested in this area	Yes [EC]
Reading within threshold on each surface	Yes or No [EC]
Visual check: no visible soiling or waste	Yes [EC]
Failures re-cleaned the same shift	Yes or N/A [EC]
Retest within 24 hours of failure	Yes or N/A [EC]

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus. Threshold depends on the test method chosen.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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Related standard

- Standard 2: Governance and Safety Culture