Organisation name Site or unit		FORM Monthly Energy Use Record	
Document ID	ENV-FRM-008	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · ENV-FRM-008 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2C.5

1. Purpose

Monthly reading of energy use by source and area, with comparison to last year.

2. How to complete

- Read each meter on the set day.
- Record the reading and the units.
- Calculate the change against last year.

3. Record fields

Month	Area	Electricity (kWh)	Gas (m3)	Fuel (litres)	Generator use (litres)	Same month last year	Change (%)	Reader

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus. Units to match the national meter units.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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Related standard

- Standard 2: Governance and Safety Culture