Organisation name Site or unit		FORM Carbon Footprint Baseline Record	
Document ID	ENV-FRM-009	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · ENV-FRM-009 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2C.6

1. Purpose

Records the dated carbon footprint baseline, its method, data sources and any repeat.

2. How to complete

- Enter the date, scope and emission factor source.
- Enter each source with its data and emissions.
- Record any gap and its treatment.
- Sign and date.

3. Record fields

Date	Scope	Emission source	Activity data (value, unit)	Data source	Emission factor and source	Emissions (tCO2e)	Gap and treatment

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus. Factor source set by the ASF Expert Committee.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

No e-learning course is linked to this document yet.

Planned course: Carbon footprint baseline. New course planned.

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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> **Related standard**

- **Standard 2: Governance and Safety Culture**