Organisation name Site or unit		REGISTER Sustainability Communication Record	
Document ID	ENV-REG-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · ENV-REG-001 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2C.2

1. Purpose

Records each communication of the sustainability goals to staff and patients, and the result of any check.

2. How to complete

- Record each briefing, notice change and idea received.
- Record the check result when staff are asked to name a goal.

3. Record fields

Date	Audience	Method	Goal covered	Check result (staff named a goal, yes/no)	Communicated by	Follow-up action

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus. Form content to match the agreed goals.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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Related standard

- **Standard 2: Governance and Safety Culture**