Organisation name Site or unit		REGISTER Equipment Inventory and Service Log	
Document ID	EQP-REG-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · EQP-REG-001 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2B.4

1. Purpose

The inventory of every clinical device, with its service history and any faults.

2. How to complete

- Add each device when it arrives, with its serial number and owner.
- Record each service with date, engineer and result.
- Record faults and releases from out-of-use.

3. Record fields

Device ID	Name and model	Serial number	Location	Last service	Next service due	Fault or release (date)	Engineer

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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