Organisation name Site or unit		FORM Psychosocial offer and debrief record	
Document ID	FLD-FRM-004	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · FLD-FRM-004 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 9.10

1. Purpose

Records each psychosocial offer, the answer, the referral and each staff debrief.

2. How to complete

- Record the offer at each set point.
- Record the answer.
- Record each staff debrief.

3. Checks

Check	Entry
Patient or staff member	Yes
Offer made (date and reason)	Yes
Accepted or declined	Yes
Referred to (name and date)	Yes or N/A
Staff debrief held (date)	Yes or N/A

4. Evidence

Reference	Note
E-009	Based on the IASC Guidelines for Mental Health and Psychosocial Support in Emergency Settings (2007).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

Planned course: Psychological first aid for field staff. New course planned.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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