Organisation name Site or unit		FORM Triage record and log	
Document ID	HOS-FRM-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · HOS-FRM-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: System S1 (Hospital), criterion S1.1

1. Purpose

Records each arrival, its triage category and the time seen. The surveyor samples this log.

2. How to complete

- Complete for every arrival, at the time of triage.
- Write the category from the named tool.
- Write the time seen by a clinician.

3. Checks

Check	Entry
Arrival time recorded	Yes
Named triage tool used	Yes
Category recorded	Yes
Time seen recorded	Yes
Night arrivals triaged	Yes

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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Related standard

- Standard 36: Hospital Emergency Department