Organisation name Site or unit		REGISTER Healthcare-associated infection surveillance register	
Document ID	IPC-REG-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › **Standard BASIS** › **Registers and logs**

Register · IPC-REG-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: B1.15

1. Purpose

Records each healthcare-associated infection, each cluster and its investigation, and the quarterly surveillance summary. It is the evidence that infections are counted and acted on.

2. How to complete

- Record each healthcare-associated infection within 48 hours of it being identified: patient, area, infection type, date of onset and date of identification.
- Record each cluster when it is identified, the investigation started within 24 hours, and the measures agreed.
- Summarise the counts each quarter and record that the summary was reviewed by the IPC lead and the clinical director.

3. Checks

Check	Entry
Infection recorded within 48 hours (yes or no)	Yes
Area, infection type, dates of onset and identification	Yes
Cluster identified, investigation started within 24 hours (yes or no)	Yes

Measures agreed, owner and outcome	Yes
Quarterly summary reviewed by IPC lead and clinical director (date)	Yes

4. Evidence

Reference	Note
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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Related standard

- **Standard 2: Governance and Safety Culture**