

Site assessment record

Form | MOB-FRM-001

Document type	Form
Title	Site assessment record
Document ID	{{facility.code}}-MOB-FRM-001
Version and status	1.0 Issued for use. Pending ASF Expert Committee ratification
Prepared by	{{roles.quality_lead.name}}, Quality lead
Reviewed by	{{roles.clinical_director.name}}, Clinical director Date: _____
Approver and signature	{{roles.clinical_director.name}}, Clinical director Signature: _____ Date: _____
Effective date	{{document.effective_date}}
Next review	{{document.review_date}} (12 months, or sooner after any incident or change)
Replaces	None (new document)
Standards and criteria supported	Standard 13 (Mobile Clinic and Outreach), criterion 13.1
Evidence basis	E-006, E-009
Status of this document	Recommended best-practice model. A hospital may adopt, adapt or replace it with an equivalent that meets the same criteria.

Use this form when

Records the safety, access, privacy, infection control and facility checks for each site.

1. How to complete

- Complete before the first session.
- Record each failed item and its fix.
- Sign and date.

2. Items to check

#	Item	Standard or evidence	Yes	No	N/A	Action if No
1	Safe ground and shelter for the unit	Yes	☐	☐	☐	Action and who to tell
2	Access by road and for patients	Yes	☐	☐	☐	Action and who to tell
3	Privacy for consultations	Yes	☐	☐	☐	Action and who to tell
4	Hand washing and waste disposal	Yes	☐	☐	☐	Action and who to tell
5	Power, water and waste facilities	Yes	☐	☐	☐	Action and who to tell
6	Failed item and fix (or none)	Yes	☐	☐	☐	Action and who to tell
7	Signed by outreach lead, date	Yes	☐	☐	☐	Action and who to tell

Completed by (name and role): _____ Date/time: _____ Signature: _____

3. Evidence

ID	Source and status
E-009	Based on the Sphere Handbook, Humanitarian Charter and Minimum Standards in Humanitarian Response (2018).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

EC = ASF Expert Committee consensus.

4. Change history

Version	Date	What changed	Approver and signature
1.0	{{document.effective_date}}	First version	Pending Expert Committee approval