

Deployment plan record

Form | MOB-FRM-003

Document type	Form
Title	Deployment plan record
Document ID	{{facility.code}}-MOB-FRM-003
Version and status	1.0 Issued for use. Pending ASF Expert Committee ratification
Prepared by	{{roles.quality_lead.name}}, Quality lead
Reviewed by	{{roles.clinical_director.name}}, Clinical director Date: _____
Approver and signature	{{roles.clinical_director.name}}, Clinical director Signature: _____ Date: _____
Effective date	{{document.effective_date}}
Next review	{{document.review_date}} (12 months, or sooner after any incident or change)
Replaces	None (new document)
Standards and criteria supported	Standard 13 (Mobile Clinic and Outreach), criterion 13.3
Evidence basis	E-006, E-009
Status of this document	Recommended best-practice model. A hospital may adopt, adapt or replace it with an equivalent that meets the same criteria.

Use this form when

Records the deployment site, the route to hospital, the transport, the communication and the briefing.

1. How to complete

- Complete before the deployment.
- Record the travel time.
- Record the briefing.

2. Items to check

#	Item	Standard or evidence	Yes	No	N/A	Action if No
1	Site and date	Yes	☐	☐	☐	Action and who to tell
2	Nearest hospital and route	Yes	☐	☐	☐	Action and who to tell
3	Transport arranged (who and how)	Yes	☐	☐	☐	Action and who to tell
4	Travel time	Yes	☐	☐	☐	Action and who to tell
5	Communication method and back-up	Yes	☐	☐	☐	Action and who to tell
6	Team briefed (names and date)	Yes	☐	☐	☐	Action and who to tell

Completed by (name and role): _____ Date/time: _____ Signature: _____

3. Evidence

ID	Source and status
E-009	Based on WHO classification and minimum standards for emergency medical teams (2013).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

EC = ASF Expert Committee consensus.

4. Change history

Version	Date	What changed	Approver and signature
1.0	{{document.effective_date}}	First version	Pending Expert Committee approval