Organisation name Site or unit		REGISTER Records return register	
Document ID	MOB-REG-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › **Standard 13** › **Registers and logs**

Register · MOB-REG-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 13.4

1. Purpose

Records each patient seen on a deployment, and the return of the records to the main service.

2. How to complete

- Record each patient at the session.
- Record each return of records.
- Check the count on return.

3. Record fields

Date	Site	Patient ID	Records taken (count)	Records returned (date and count)	Missing records and action	Stored under REC-POL-001 (yes)

4. Evidence

Reference	Note
E-009	Based on the Sphere Handbook, Humanitarian Charter and Minimum Standards in Humanitarian Response (2018).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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