Organisation name Site or unit		REGISTER Verified agents register	
Document ID	MTR-REG-004	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · MTR-REG-004 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 24.8

1. Purpose

Records each facilitator or agent, the verification, the signed agreement and the yearly re-verification.

2. How to complete

- Record each agent and the verification made.
- Record the signed agreement date.
- Record each yearly re-verification.

3. Checks

Check	Entry
Agent and organisation	Yes
Verification (date, by)	Yes
Signed agreement (date)	Yes
Fees agreed (yes or no)	Yes
Re-verification due and done	Yes

4. Evidence

Reference	Note
E-009	Based on the WHO Patient Safety Curriculum Guide (2011) and the NICE guidance on venous thromboembolic diseases (NG158, 2020).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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