Organisation name Site or unit		FORM Workplace advice record	
Document ID	OHS-FRM-004	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › **Standard 14** › **Forms**

Form · OHS-FRM-004 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 14.5

1. Purpose

Records the workplace advice given on ergonomics, return to work and health promotion.

2. How to complete

- Record each need identified.
- Record the advice given.
- Record the follow-up.

3. Checks

Check	Entry
Need (ergonomic, return to work, health promotion)	Yes
Advice given	Yes
Given to (worker or employer)	Yes
Follow-up (date)	Yes or N/A
Given by and date	Yes

4. Evidence

Reference	Note
E-009	Based on ILO Convention No. 161 concerning Occupational Health Services (1985) and the WHO Healthy Workplaces framework (2010).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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