Organisation name Site or unit		REGISTER Child safeguarding concern register	
Document ID	PED-REG-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › **Standard 16** › **Registers and logs**

Register · PED-REG-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 16.3

1. Purpose

Records each concern about a child, its report, the action taken and the outcome.

2. How to complete

- Write the concern the same day it is raised.
- Record the report to the lead and the action.
- Record the outcome and the date closed.

3. Checks

Check	Entry
Date concern raised and by whom	Yes
Child (ID) and the concern	Yes
Reported to the lead (time)	Yes
Action taken and any referral made	Yes
Outcome and date closed	Yes

4. Evidence

Reference	Note
E-009	Based on the WHO Pocket book of hospital care for children (2013) and the UN Convention on the Rights of the Child (1989).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

Planned course: Child safeguarding in healthcare settings. New course planned.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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