Organisation name Site or unit		REGISTER Referral tracking register	
Document ID	PHC-REG-002	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › **Standard S3** › **Registers and logs**

Register · PHC-REG-002 · Version 1.0 · Approved by the ASF Expert Committee

Supports: System S3 (Primary care practice), criterion S3.4

1. Purpose

Tracks each referral from the date sent to the outcome returned.

2. How to complete

- Enter each referral on the day it is sent.
- Chase at the set time.
- Record the outcome.

3. Record fields

Patient ID	Date sent	Specialty	Urgent (yes or no)	Chased on	Outcome date	Outcome

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

Download this document as PDF

> **Related standard**

- **Standard 59: Outpatient Medical Specialties**