Organisation name Site or unit		FORM Product verification record	
Document ID	PRO-FRM-002	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · PRO-FRM-002 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 11.2

1. Purpose

Records the check of each product for source, expiry and batch before use.

2. How to complete

- Check on receipt and before each use.
- Record any quarantine.
- Record the disposal.

3. Checks

Check	Entry
Product name and strength	Yes
Licensed source (yes or no)	Yes
Batch number	Yes
Expiry in date (yes or no)	Yes
Storage as required (yes or no)	Yes
Quarantined (yes or no) and action	Yes

Checked by and date	Yes

4. Evidence

Reference	Note
E-009	Based on the ASF Expert Committee consensus and the WHO Guidelines for Safe Surgical Care and Safe Procedures (2009).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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