

Escort and crew credential and pre-shift register

Register | PTR-REG-001

Document type	Register
Title	Escort and crew credential and pre-shift register
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Prepared by	{{roles.quality_lead.name}}, Quality lead
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Effective date	{{document.effective_date}}
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Replaces	None (new document)
Standards and criteria supported	System S6 (Patient transfers and referrals), criterion S6.13, S6.15, S6.42
Evidence basis	E-006, E-009
Status of this document	Recommended best-practice model. A hospital may adopt, adapt or replace it with an equivalent that meets the same criteria.

Use this form when

Records each escort's and crew member's qualification, recent experience, certification and the pre-shift check before each shift.

1. How to complete

- Check each credential before the shift starts.
- Record the pre-shift check the same day.
- Remove anyone whose certification has lapsed from duty until it is renewed.

2. Record

Name	Role	Qualification	Recent experience (date of last transfer)	Certification expiry	Pre-shift check (date and initials)	Practice permission (country)

Completed by (name and role): _____ Date/time: _____ Signature: _____

3. Evidence

ID	Source and status
E-009	ASF Expert Committee consensus.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

EC = ASF Expert Committee consensus.

4. Change history

Version	Date	What changed	Approver and signature
1.0	{{document.effective_date}}	First version	Pending Expert Committee approval