Organisation name Site or unit		REGISTER Patient Feedback Summary (quarterly)	
Document ID	QUA-REG-002	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · QUA-REG-002 · Version 1.1 · Approved by the ASF Expert Committee

Supports: 2A.8

1. Purpose

Quarterly summary of in-stay patient feedback for each service, for the governing body.

2. How to complete

- Count the responses for each question by service.
- Note the three main themes from comments.
- List the actions taken and their status.
- Sign by the quality lead and send to the governing body.

3. Record fields

Service	Responses	Positive (%)	Main themes	Concerns raised	Actions taken	Status of actions

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	Approved by the ASF Expert Committee
1.1	the date of approval	Internal quality review: corrected cross-references, status wording and document control	Approved by the ASF Expert Committee

6. References

- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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