Organisation name Site or unit		FORM Collection consent and refusal record	
Document ID	SPC-FRM-003	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · SPC-FRM-003 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 19.8

1. Purpose

Records that the patient was told what will be taken and why, and whether they agreed or declined.

2. How to complete

- Tell the patient what will be taken and why.
- Record the agreement, or the refusal and what was explained.
- Record what happens when a patient declines.

3. Checks

Check	Entry
Patient told what will be taken and why (yes or no)	Yes
Agreed or declined	Yes
Explanation of what happens if declined	Yes
Refusal recorded with reason (if declined)	Yes
Collector and date	Yes

4. Evidence

Reference	Note
E-009	Based on ISO 15189:2022 (pre-examination processes) and the WHO Patient Safety Curriculum Guide (2011).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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