

Anaesthesia machine and equipment check

Form | SRG-FRM-003

Document type	Form
Title	Anaesthesia machine and equipment check
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Version and status	1.0 Issued for use. Pending ASF Expert Committee ratification
Prepared by	{{roles.quality_lead.name}}, Quality lead
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Approver and signature	{{roles.clinical_director.name}}, Clinical director Signature: _____ Date: _____
Effective date	{{document.effective_date}}
Next review	{{document.review_date}} (12 months, or sooner after any incident or change)
Replaces	None (new document)
Standards and criteria supported	Standard 2 (Operating Theatre and Surgical Safety), criterion 2.2
Evidence basis	E-006, E-009
Status of this document	Recommended best-practice model. A hospital may adopt, adapt or replace it with an equivalent that meets the same criteria.

Use this form when

The daily check of the anaesthetic machine, monitors, suction and emergency airway equipment before the first case.

1. How to complete

- Complete before the first case of each list.
- Report any fault and take the machine out of use.
- Sign the check.

2. Items to check

#	Item	Standard or evidence	Yes	No	N/A	Action if No
1	Machine leak test passed	Yes	☐	☐	☐	Action and who to tell
2	Oxygen supply and reserve cylinder checked	Yes	☐	☐	☐	Action and who to tell
3	Monitors switched on and alarms tested	Yes	☐	☐	☐	Action and who to tell
4	Suction working	Yes	☐	☐	☐	Action and who to tell
5	Airway equipment and difficult airway trolley checked	Yes	☐	☐	☐	Action and who to tell
6	Drugs and emergency drugs checked	Yes	☐	☐	☐	Action and who to tell
7	Checked by and time	Yes	☐	☐	☐	Action and who to tell

Completed by (name and role): _____ Date/time: _____ Signature: _____

3. Evidence

ID	Source and status
E-009	Based on the ASA Standards for Basic Anesthetic Monitoring (2020).
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

EC = ASF Expert Committee consensus.

4. Change history

Version	Date	What changed	Approver and signature
1.0	{{document.effective_date}}	First version	Pending Expert Committee approval