Organisation name Site or unit		FORM Public information check record	
Document ID	WAY-FRM-001	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · WAY-FRM-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: **44.1**

1. Purpose

Records the quarterly check of each public source against the current address, hours, travel, languages and emergency contact.

2. How to complete

- Check each public source on the list.
- Record each difference found.
- Record the correction and its date.

3. Checks

Check	Entry
Source checked (web, listing, print)	Yes
Address and hours match (yes or no)	Yes
Travel, languages and emergency contact match	Yes
Correction and date	Yes

4. Evidence

Reference	Note
E-009	Based on the WHO Global Patient Safety Action Plan 2021–2030 for communication and patient access, the WHO Emergency Care Systems framework for emergency access, and the ASF Hospital standard for facility access.
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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