Organisation name Site or unit		FORM Staff feedback survey template	
Document ID	WRK-FRM-004	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Form · WRK-FRM-004 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 2E.6

1. Purpose

Template for the annual staff feedback survey. Anonymous. Results are reported for groups of 5 or more.

2. How to complete

- Issue to all staff.
- Keep open for at least 2 weeks.
- Report results within 3 months.

3. Checks

Check	Entry
I feel safe to raise a concern at work	Scale 1 to 5
I have the training I need	Scale 1 to 5
My working hours and rest are fair	Scale 1 to 5
I am treated with respect by colleagues and managers	Scale 1 to 5
I would recommend this place to work	Scale 1 to 5

One thing that would make the biggest difference	Free text

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus. Questions to be piloted.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

Planned course: New course planned.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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