Organisation name Site or unit		REGISTER Workforce equity register	
Document ID	WRK-REG-003	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · WRK-REG-003 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 2E.8

1. Purpose

One line per recruitment, allocation, schedule or promotion decision, recorded with the group and outcome.

2. How to complete

- Enter each decision the same month it is made.
- Use only the group categories agreed by the chief executive.
- Review quarterly.

3. Record fields

Quarter	Decision area	Role	Group	Outcome	Reason recorded (yes or no)	Reviewed by

4. Evidence

Reference	Note
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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