Organisation name Site or unit		REGISTER Falls prevention training record	
Document ID	WRK-REG-005	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Register · WRK-REG-005 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 2E.11

1. Purpose

Records the falls prevention training of every staff member who cares for patients. Links to the hospital falls procedure (PSF-SOP-001) and guideline (PSF-GDL-001).

2. How to complete

- Enter each patient-facing staff member and the course completed.
- Enter the date of each refresher.
- Review quarterly against the list of patient-facing staff.

3. Record fields

Staff ID	Role	Course completed	Date completed	Refresher due	Result	Linked document

4. Evidence

Reference	Note
E-008	WHO Global Report on Falls Prevention in Older Age (2007).
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

No e-learning course is linked to this document yet.

6. References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)
- World Health Organization (2007). WHO Global Report on Falls Prevention in Older Age. Geneva: WHO. **Open source** (E-008)

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