Policy · DRM-POL-001 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 54.3

At a glance

- Laser and light devices are used only by staff trained and signed off for each device.
- Before each treatment the skin type, the device settings and the contraindications are checked and recorded.
- Eye protection is worn by the patient and everyone in the room during treatment.
- Each use is recorded in the device log (DRM-REG-002).
- Stop and get help straight away if: a laser or light device is used by a person not signed off for it, or without eye protection.

1. Purpose

To make sure laser and light devices are used safely, by trained staff, with checks and eye protection (54.3).

2. Scope

Applies to	Clinical and support staff in the hospital
Locations	All wards, clinics and departments of the facility
When	Whenever the activity described is carried out
Does not apply to	Activities covered by another document listed in section 15

3. Definitions

Term	Meaning
Clinical lead	The doctor or nurse in charge of the area at the time

4. Background

To make sure laser and light devices are used safely, by trained staff, with checks and eye protection (54.3).

5. Responsibilities

Role	Responsibility	Competence
Clinical lead	Signs off operators and owns the device safety programme	Hospital director
Operator	Checks the patient, sets the device and records the use	Clinical lead

6. Materials and equipment

Item	Requirement	Condition
Records and forms named in this document	Current version	Checked before use

7. Safety

- Stop and call for help if a patient is at immediate risk. Do not delay urgent care to complete paperwork.

8. Before you start

- Confirm the forms and equipment named in this document are available and current.

9. Procedure

Step 1. Check.

- Check the skin type, contraindications and device settings before each treatment.

Key point: Checked.

Step 2. Protect.

- Give eye protection to the patient and everyone in the room.

Key point: Protected.

Step 3. Record.

- Record each use in the device log (DRM-REG-002).

Key point: Recorded.

10. Decision points

- No decision points in this procedure.

11. Special situations

Situation	Action
Out of hours	Follow the same steps. Use the on-call contact on the wall of the area.

12. Escalation

- Any serious problem goes to the duty clinical lead at once and to the clinical director the same day.

13. Monitoring

Measure	Target	Frequency	Owner	If not met
Uses by a signed-off operator	100%	Monthly	Clinical lead	Stop the device for that operator
Uses with eye protection and checks recorded	100%	Monthly	Clinical lead	Retrain and re-audit

14. Records

Record	Kept in	Retention
Record named in this document	Patient record or the area file	the period set by the facility’s records policy years

15. Training

- Staff are trained in this document at induction and refreshed each year, with a recorded competency check.

16. Related documents

ID	Title	Use
DRM-REG-002	Laser and light device use log	Register
AES-FRM-001	Aesthetic procedure consent and reconsideration record (existing, reused)	Record

17. Evidence

Reference	Note
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

18. Change history

Version	Date	What changed	Approval
1.0	the date of approval	First version	set Expert Committee approval

E-learning for this document

- **Dermatology Safety & Accreditation Standards** (AMB-17)

References

- Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)
- Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 1. (E-009)

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