Organisation name Site or unit		FORM **Portable client care summary**	
Document ID	HC-FRM-012	**Version**	1.0
Status	Blank form, to adapt	**Issue date**	
Review date		**Replaces**	
Owner		**Approved by**	
Signature			

Standards › Standard 29 › Forms

Form · HC-FRM-012 · Version 1.0 · Approved by the ASF Expert Committee

Supports: 29.45

1. Purpose

A summary of the client's care needs that the client keeps and can show to a new provider on relocation.

2. How to complete

- Summarise the care needs, medicines and key contacts.
- Record the client's consent to share it.
- Give the summary to the client and record the date.

3. Checks

Check	Entry

Care needs summary	Yes
Medicines list (current)	Yes
Key contacts	Yes
Client consent to share (yes or no)	Yes
Date given to client	Yes

4. Evidence

Reference	Note
E-006	ASF Policy Framework v1.2. Adapted.
E-009	ASF Expert Committee consensus.

5. Change history

Version	Date	What changed	Approval
1.0	—	Initial release	Approved by the ASF Expert Committee

6. References

Accréditation Sans Frontières (2026). ASF Policy Framework v1.2. (E-006)

Accréditation Sans Frontières (2026). ASF Expert Committee consensus on Standard 29. (E-009)

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